

**GAP Analysis:**

- Safety Health and Environment Technician ST0550 260

Filter: All Criteria

Signed Off Progress 0% / Criteria Awaiting Sign Off 0%



Time Progress: 0%


**Module 1 - Behaviours**

Assessment methods			
WO - Workplace Observation	0	TE - Tests/Examinations	0
WP - Workplace Projects/Projects away from Work	0	RJ - Reflective Journal	0
PW - Portfolio of Work	0	OT - Other	0
VI - Viva	0	RPL - Recognised Prior Learning	0
LB - Log Book/Assignments	0	PT - Practical Test	0
PD - Professional Discussions	0		

  

Communicate effectively: be able to contribute effectively in both spoken and written styles, adapting to the audience to present information or training in an assertive, engaging way.	Gaps
B1 - Pass: Presents with occasional referral to notes. Clear alignment between work project report and the presentation. Engages with the audience at times. Distinction: Presents confidently without referring to notes. Clear alignment between work project report and the presentation. Is engaging throughout.	<input type="checkbox"/>
Work effectively in a team: be able to work with others (colleagues, suppliers, clients, contractors and the public) and lead by example in a collaborative and non-confrontational way. Be able to adjust to change in relation to the requirements of the organisation.	Gaps
B2 - Pass: Provides evidence they have worked within a team that they have worked in a collaborative and adaptable way. Distinction: Provides evidence that they have led a team. Demonstrating that they have worked in a collaborative and adaptable way to prevent potential conflict.	<input type="checkbox"/>
Contribute to a positive SHE culture. Challenge behaviour that is inconsistent with SHE culture, respect the culture and values of others in contributing a positive SHE culture. Positively influence behaviour in others to achieve desired outcomes and resolve conflicts.	Gaps
B3 - Pass: Demonstrates an understanding of how to influence SHE culture. Distinction: Demonstrates actions that lead (beyond the 'contribute' requirement) and can demonstrate a sustained change in culture. way to prevent potential conflict.	<input type="checkbox"/>
Drive innovation: be able to identify areas for improvement and suggest sustainable innovative solutions.	Gaps
B4 - Pass: Can provide an example of an area for improvement and a suggested sustainable innovative solution. Distinction: Can provide an example of an area for improvement that they identified, the solution they implemented and the outcome of their intervention. way to prevent potential conflict.	<input type="checkbox"/>
Use their professional judgement: be able to work within own level of competence, know when to seek advice from others.	Gaps
B5 - Pass: Can recognise the limitations of their own competence. Distinction: Can recognise the limitations of others in addition to their own competence and provide examples of taking action when recognising the limitations of others.	<input type="checkbox"/>
Apply the code of ethics: work within rules and regulations of professional competence and code of conduct as defined by a professional institution. Be able to resist pressures to allow others to utilise unsafe working practices.	Gaps
B6 - Pass: Can demonstrate applying the professional institution code of conduct to their workplace. Distinction: Can demonstrate applying the professional institution code of conduct to their workplace and can suggest improvements.	<input type="checkbox"/>
Commit to equality and diversity: apply attributes of equality and diversity to meet the requirements of fairness at work.	Gaps
B7 - Pass: Can demonstrate implementation of the organisation's equality and diversity requirements. Distinction: Can demonstrate creating new procedures or ways of working that promote equality or diversity.	<input type="checkbox"/>
Continue their professional development: identify own development needs and take action to meet those needs. Use own knowledge and expertise to help others when requested.	Gaps

<b>B8</b> - Pass: Can identify own development needs and has a plan to achieve these with support of manager. Distinction: Can identify own development needs and has a plan with timescales to achieve these gaining experience beyond their usual workplace.	<input type="checkbox"/>
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## Module 2 - Core Skills

Assessment methods			
<b>WO</b> - Workplace Observation	0	<b>TE</b> - Tests/Examinations	0
<b>WP</b> - Workplace Projects/Projects away from Work	0	<b>RJ</b> - Reflective Journal	0
<b>PW</b> - Portfolio of Work	0	<b>OT</b> - Other	0
<b>VI</b> - Viva	0	<b>RPL</b> - Recognised Prior Learning	0
<b>LB</b> - Log Book/Assignments	0	<b>PT</b> - Practical Test	0
<b>PD</b> - Professional Discussions	0		

<b>Present and hold an audience's attention, for example when delivering SHE training, toolbox talks, inductions or presenting data or investigation findings to the workforce or management team. Show they can sell the SHE message, have personal impact, deal with challenges, evaluate personal performance, use appropriate language for the audience.</b>	Gaps
<b>S1</b> - Pass: Mostly holds attention and presents with occasional referral to notes. Uses appropriate language. Can reflect on personal performance when asked. Distinction: Exceeds standard requirement via a range of presentation techniques. Answers questions from the end-point assessor with confidence. Demonstrates where presentation feedback has been proactively gained and used to aid personal reflection on performance during the work project.	<input type="checkbox"/>
<b>Assist the management team in the development, management, implementation and monitoring of the safety, health and environmental management system by updating systems in line with changes in legislation or best practice, delivering training, coaching operational teams and undertaking workplace inspections.</b>	Gaps
<b>S2</b> - Pass: Can demonstrate supporting the development, management and implementation of SHEMS. Distinction: Has led the development, management and implementation of a particular topic within the SHEMS.	<input type="checkbox"/>
<b>Provide advice on the practical implementation of the company's SHE policies and processes applying generic industry guidance into the context of the workplace.</b>	Gaps
<b>S3</b> - Pass: Can demonstrate providing advice and applying industry guidance in the workplace. Distinction: Has developed new tools to provide advice and applying industry guidance in the workplace.	<input type="checkbox"/>
<b>Identify the hazards and evaluate</b>	Gaps
<b>S4</b> - Pass: Demonstrates identifying and evaluating hazards relevant to the workplace worked in. Distinction: Demonstrates identifying and evaluating hazards relevant to the workplace worked in and also demonstrates examples of new control measures implemented to reduce risk to the workforce.	<input type="checkbox"/>
<b>Support the practical application of the workplace instructions and suppliers' or manufacturers' instructions for the safe use of equipment, materials and products.</b>	Gaps
<b>S5</b> - Pass: Can show application of workplace, suppliers or manufacturers' instructions. Distinction: Can show application and improvement of workplace, suppliers or manufacturers' instructions.	<input type="checkbox"/>
<b>Support and assist in the implementation of SHE inspections and monitoring systems demonstrating the balance between enforcement and internal support.</b>	Gaps
<b>S6</b> - Pass: Can demonstrate assisting in the implementation of SHE inspections and monitoring systems. Distinction: Can demonstrate assisting and improving in the implementation of SHE inspections and monitoring systems.	<input type="checkbox"/>
<b>Undertake and/or assist with the monitoring, analysis of and reporting of SHE performance.</b>	Gaps
<b>S7</b> - Pass: Can demonstrate assisting in monitoring and analysis of SHE performance Distinction: Can demonstrate improving monitoring and analysis of SHE performance.	<input type="checkbox"/>
<b>Prepare and maintain records relating to safety, health or environmental matters that comply with legal and workplace requirements and are accessible to those who are authorised to use them.</b>	Gaps
<b>S8</b> - Pass: Can demonstrate preparing and maintaining legal or workplace SHE records. Distinction: Can demonstrate improvements to processes for preparing and maintaining legal or workplace SHE records.	<input type="checkbox"/>
<b>Assist the management team in establishing, managing or maintaining relationships with external stakeholders and others as required and directed.</b>	Gaps
<b>S9</b> - Pass: Can demonstrate assisting the management team in maintaining existing relationships with external stakeholders. Distinction: Can demonstrate independently establishing or managing new relationships with external stakeholders.	<input type="checkbox"/>
<b>Research safety, health and environmental issues and best practices. Review updates of health and safety regulations.</b>	Gaps
<b>S10</b> - Pass: Can demonstrate research to improve systems or processes. Distinction: Can demonstrate research and application in the workplace to improve systems or processes.	<input type="checkbox"/>
<b>Assist and/or manage the investigation of accidents, incidents, dangerous occurrences, near misses and other incidents as directed.</b>	Gaps
<b>S11</b> - Pass: Can demonstrate managing or assisting in an incident investigation. Distinction: Can demonstrate leading an incident investigation and embedding the lessons learnt.	<input type="checkbox"/>
<b>Recognising where decisions have a financial cost and assisting to develop a budget.</b>	Gaps
<b>S12</b> - Pass: Can demonstrate where finance has been considered and the apprentice has assisted to develop a budget, e.g. with their line manager. Distinction: Can demonstrate where finance has been considered, a budget developed independently and implemented in the workplace.	<input type="checkbox"/>
<b>Recognising situations where the activity will benefit from contributions and expertise of other internal departments.</b>	Gaps

**S13** - Pass: Can demonstrate gaining contributions and expertise of other internal departments. Distinction: Can demonstrate working with other internal departments to achieve mutual benefits to both departments.



### Module 3 - Knowledge

Assessment methods			
<b>WO</b> - Workplace Observation	0	<b>TE</b> - Tests/Examinations	0
<b>WP</b> - Workplace Projects/Projects away from Work	0	<b>RJ</b> - Reflective Journal	0
<b>PW</b> - Portfolio of Work	0	<b>OT</b> - Other	0
<b>VI</b> - Viva	0	<b>RPL</b> - Recognised Prior Learning	0
<b>LB</b> - Log Book/Assignments	0	<b>PT</b> - Practical Test	0
<b>PD</b> - Professional Discussions	0		

<b>The moral reasons for good safety, health and environmental working practices, ensuring no harm to people or the environment.</b>	Gaps
<b>K1</b> - Pass: Demonstrates a theoretical understanding of moral reasons for safety, health and environment. Distinction: Demonstrates an applied understanding of moral reasons for safety, health and environment, with an example of each.	
<b>The statutory health, safety and environmental legislation and sources of associated guidance and information applicable to their working environment.</b>	Gaps
<b>K2</b> - Pass: Can demonstrate an understanding of key statutory health, safety and environmental legislation and sources of associated guidance and information. Distinction: Can demonstrate an understanding of key statutory health, safety and environmental legislation and sources of associated guidance and information and how these are applied in their own working environment.	
<b>How a SHE management system works, the range of standards which a typical HSE professional would be involved with and, if applicable, how these are applied in their working environment.</b>	Gaps
<b>K3</b> - Pass: Can demonstrate an understanding of how a SHE management system works, and the range of standards used. Distinction: Can demonstrate an understanding of how a SHE management system works, the range of standards used and how these are applied beyond their own working environment (e.g. other industries).	
<b>Appropriate methods for identifying, evaluating and controlling hazards relevant to their workplace and involving people who are experienced in the activity.</b>	Gaps
<b>K4</b> - Pass: Can demonstrate an understanding of appropriate methods for identifying, evaluating and controlling hazards. Distinction: Can demonstrate an understanding of appropriate methods for identifying, evaluating and controlling hazards and how these are implemented in their working environment.	
<b>The range of work activities in a given situation and identify how to prioritise the hazards with the potential to cause harm and/or loss.</b>	Gaps
<b>K5</b> - Pass: Can identify and prioritise the hazards with the potential to cause harm and/or loss. Distinction: Can identify and prioritise the hazards with the potential to cause harm and/or loss and provide examples from the workplace.	
<b>The difference between occupational hygiene, health surveillance and health and well-being campaigns and methods for implementing these in the workplace.</b>	Gaps
<b>K6</b> - Pass: Can demonstrate an understanding of the differences between occupational hygiene, health surveillance and health and well-being campaigns. Distinction: Can demonstrate an understanding of the differences between occupational hygiene, health surveillance and health and well-being campaigns and gives examples of implementing these in the workplace.	
<b>How to plan and have systems in place to manage change during an activity relevant to the working environment.</b>	Gaps
<b>K7</b> - Pass: Can demonstrate an understanding of how to manage change. Distinction: Can demonstrate an understanding of how to manage change and provides a workplace example from beyond their working environment.	
<b>How people think and why they make decisions which can lead to risk, how behaviours can be used, the components of a behavioural program and potential blockers to the successful implementation of a behavioural</b>	Gaps
<b>K8</b> - Pass: Can demonstrate an understanding of the components of a behavioural program and potential blockers that need to be overcome. Distinction: Can demonstrate an understanding of the components of a behavioural program, potential blockers that need to be overcome and workplace examples of implementation.	
<b>How to plan for safety, health or environmental emergencies - e.g. accidents, exposure to hazardous substances, fire, pollution.</b>	Gaps
<b>K9</b> - Pass: Can demonstrate an understanding of how to plan for safety, health or environmental emergencies. Distinction: Can demonstrate an understanding of how to plan for safety, health or environmental emergencies and has workplace examples of practice exercises to test the plan.	
<b>Theories for incident causation and prevention including behavioural considerations and implications on business risk.</b>	Gaps
<b>K10</b> - Pass: Can demonstrate an understanding of theories for incident causation and prevention. Distinction: Can demonstrate an understanding of theories for incident causation and prevention and provide examples of applying the theory in the workplace.	
<b>How to write and present a business justification to influence managers.</b>	Gaps
<b>K11</b> - Pass: Can demonstrate an understanding of how to write and present a business justification with workplace example. Distinction: Can demonstrate an understanding of how to write and present a business justification and reflects on how they would improve if undertaking the task again.	

### 1 to 1 Consultation

Assessment methods
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<b>WO</b> - Workplace Observation	0	<b>TE</b> - Tests/Examinations	0
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<b>PW</b> - Portfolio of Work	0	<b>OT</b> - Other	0
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