

Job Description

South Yorkshire
Community Rehabilitation Company



Job Title: Deputy Director - South Yorkshire Community Rehabilitation Company

Geographical Areas: Across South Yorkshire with occasional regional and national requirements

Grade: Band B Chief Officer Grade

Accountable to: CRC Director

Location: Hawke Street, Sheffield

Responsible for: The leadership and management of the operational delivery across South Yorkshire and key strategic lead responsibilities for the county, the north region and national.

Purpose of Role

- To lead the operational delivery in line with the contractual requirements.
- To lead in the development and maintenance of key strategic partnerships and to deliver operational performance and quality standards.
- To ensure organisational integrity in the behaviour of staff, including supply chain delivery, and financial probity.
- To lead the integration of Through the Gate services, Post Release and Community Order management.
- To undertake strategic portfolio lead for the North Regional and nationally for all 6 CRCs as required.

Summary of Main Duties & Responsibilities

This job description is a guide to the principle responsibilities of the role and is not intended to be an exhaustive list of duties.

Item	Accountabilities
1	To ensure the delivery of the objectives of the annual business and equality plans at a local level.
2	To lead on the delivery of operational performance and contractual requirements.

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3	To ensure a comprehensive range of services across in house and supply chain to deliver the sentence of the court within a resource allocation framework.
4	To ensure delivery of effective risk management.
5	To ensure financial probity of the CRC.
6	To recruit, appoint, develop and deploy staff as appropriate, including direct line management of Team Managers.
7	To lead on local systems for engaging with the central Hub and NPS.
8	To develop and maintain strategic and operational partnerships.
9	To lead on statutory partnerships e.g. Safeguarding Board and Community Safety Partnership.
10	To seek and develop opportunities for leading locality based partnerships to reduce reoffending.
11	To develop and maintain positive relationships with NPS senior managers as required.
12	Provide information to support decision making.
13	Manage continuous quality improvement and monitor compliance with quality systems.
14	Compliance with Information Security Policies.
15	Undertake any other duties or responsibility commensurate with the grading of the post.

Key Performance Indicators (KPIs)

- Achievement of reduction in reoffending rates
- Achievement of contractual service level metrics
- Services delivered in accordance with the resource allocation framework.
- High scores in audit and inspection.
- Positive feedback from staff, service users, partners and stakeholders.
- Evidence of innovation and market leadership.
- Effective management of CRC budget

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