Job Description:
Global PO Product Swap - Supply Management

Function:	Global Supply Management
Position:	**Global "Product Swap" Product Owner**
Job holder:	TBC
Date (in job since):	TBC
Immediate manager (N+1 Job title and name):	Global SM Transformation Workstream Director
Additional reporting line to:	
Position location:	Sodexo global hubs, UK preferred

1. Purpose of the Job – State concisely the aim of the job.

Lead the vision, design and deployment of Product Swap, any new system capability and ways of working, to meet the requirements of the food platform and supply management teams. Report to the purchasing intelligence workstream director and address Sponsors requirements as well as regional priorities.

- Supports the establishment of the regional Product vision initially focused on UK&I in line with Global product vision.
- Leverage the Global assets and Global best practice in delivering the regional solution
- Provide a key role in the Product leadership team, and support the development of the future structure, governance and best practice for accelerated global scaling
- Lead the creation of the Regional Product 'back-log' (requirements) and the prioritisation of this for the development team. Drive the development team and hold them accountable.
- Oversight and steer of the workplan for each release of capability and the critical elements to be delivered (e.g. technology, new processes, engagement with supplier partners)
- Engage with and support key regional stakeholders to capture requirements for end customers (all the users of the ultimate Products) – Provide conduit and voice of these business requirements and lead change.
- Coordinate the regional team responsible for the delivery of the Product and collate and share product knowledge and subject matter expertise in terms of the desired future state. (Aligned to Global vision)
- Establish as a positive advocate and "ambassador" of the "products" through interaction with both regional Supply management users and the wider SO and segment teams
- Support and leverage the regional Data Governance development – Connect Global best practice to regional team
- Present and embark additional countries / regions on the initiatives. Support business case activities, roadmap, clarify upfront expected resources and benefits.
- As more geographies join the roadmap build a product that can adapt to local specificities while bringing convergence. Find the right balance between what's fix (i.e. common to all) and what's flex (i.e. specific to a region) to secure delivery and deliver value.

2. Organisation chart – Indicate schematically the position of the job within the organisation. It is sufficient to indicate one hierarchical level above (including possible functional boss) and, if applicable, one below the position. In the horizontal direction, the other jobs reporting to the same superior should be indicated.

This role will report in the the Global Value Stream Director

- Join a program aiming at digitizing the whole supply chain at Sodexo, be part of the change and build data-driven solution to deliver value. Partner with ML, data scientist, and Sodexo Data-lab teams in accelerating the program value delivery.
- Collaborate with regional key stakeholders across the supply management and Food Platform functions and wider Sodexo business to understand the requirements for the Products
- Provide a conduit and lead voice of these business requirements in connections with the development teams. Ensuring a constant focus on user value and Supply management category strategy.
- Align Product Swap development and deployment with Supply Management and Food Platform processes (e.g. Drive, category management)
- Attend Program Meetings with the Delivery Team to monitor progress respond to regional scope or requirement questions and act as the point of escalation for any regional blockers preventing progress.
- Utilize efficiency opportunities across regions in product scope to aid optimal use of resource and expertise
- Provide a key voice to the development and implementation of the infrastructure, resourcing, organization, governance and value monitoring for the global scaling of the products delivered.
- Provide a point of Subject matter expertise for Product ownership and agile methodology at a global scale
- Deep dive specific pain points or blockers to work with regional and global project team to unlock next steps

- Coordinate the regional Delivery Team assigned to the Product and support the technical Project Manager with timely decisions and guidance on questions stemming from the deliver activity
- Prioritize the regional workplan for each release working with the delivery team to ensure the coherence of the projects within the Workstream, and working sprint process.
- Own the change management approach within the region, align with the rest of the team to bring a consistent and smooth approach to local teams.
- Secure value delivery and reporting of it, from deployment of the products. Work closely with other product owner to leverage a common methodology and manage dependencies.
- Coordinate the regional input to the global definition of the proposed Product solution (e.g., functionalities, processes, etc.) by supporting the development of the product vision,
- Ensure alignment and implementation of global best practice including, but not limited to, processes and data governance
- Manage the delivery team during sprints by ensuring they correctly understand the requirements and participating in their planning

- Lead the regional communication and engagement strategy on behalf of relevant products under ownership and connect with and support the wider transformation communication strategy and delivery into the region.
- Support development of global scaling methodology and documentation

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5. Accountabilities – Give the 3 to 5 key outputs of the position vis-à-vis the organization; they should focus on end results, not duties or activities.

- Delivery of a regional Product via an MVP approach and future industrialisation and scaling
- Ownership of regional value realization and reporting methodologies
- Coordination of the regional Delivery Team accountable for the MVPs
- Liaison and alignment to the global workstream director and vision.
- Lead regional communication strategy for the Global data and systems transformation
- Provide best practice Product Ownership and agile methodology input

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6. Person Specification – Indicate the skills, knowledge and experience that the job holder should require to conduct the role effectively

Experience:
- Graduate calibre.
- Experience of agile methodology and Product Owner role at a multi country level
- Experience in managing digital product and data topics a strong positive
- Experience in Machen leaning and data science to support value delivery a strong positive.
- The Jobholder will have a process driven orientation and experience of working with cross functional teams and global stakeholders
- The Jobholder will have demonstrated experience of engaging with cross-functional stakeholders to determine requirements gain alignment on a future vision.
- The Jobholder is expected to communicate at a mid/senior management level with internal and external stakeholders as well as suppliers and potentially Clients
- The Jobholder will have strong communication skills and demonstrated ability to work independently and foster collaboration
- The Jobholder will have experience of supply chain business processes and the business processes being addressed by those MVPs they lead. (Preferably with a buying/category management background)

Skills:
- Leader and Team Player
- Experienced in change management beneficial
- Agile certification beneficial
- Communicator
- Ability to influence and all tiers of the organisation
- Empowered and Committed
- Planning (workplan, resources) and tracking (indicators, actions)
- Business judgment
- Problem solving
- Likes fast pace
- Discipline
- Verbal Communication

8. Competencies – Indicate which of the Sodexo core competencies and any professional competencies that the role requires

■ Innovation and Change	■ Leadership & People Management
■ Business Consulting	■ Adaptability & Flexibility
■ Commercial Awareness	■ Continuous Improvement
■ Employee Engagement	■ Results Oriented
■ Learning & Development	

9. Management Approval – To be completed by document owner

Version		Date	
Document Owner			

10. Employee Approval – To be completed by employee

Employee Name		Date	