

Job Description: Dietitian

Function:	Food Platform
Position:	Dietitian
Job holder:	...
Date (in job since):	n/a
Immediate manager (N+1 Job title and name):	Head of Nutrition and Dietetics
Additional reporting line to:	
Position location:	UK

1. Purpose of the Job – State concisely the aim of the job.

Support to the head of Nutrition & Dietetics in providing the Sodexo business with expert nutrition and dietetics advice on food product and nutrition across a range of consumer profiles and external clients while maintaining the integrity of Sodexo nutrition and dietetics publications and reputation

The role will require full embracement of all Sodexo's policies and procedures (including service development, Purchasing and Communication policies).

- Demonstrate a thorough understanding of the current UK guidelines on nutrition & diet.
- Work alongside the Service development, Culinary, Drive team on Offer Module projects assigned. To provide advice, source requirements for products and ensure that offers / service lines deployed meet the required standards for each consumer base.
- Work closely with the and data teams on product specification and nutritional guidelines.
- Administer Sodexo documentation in support of Head of Nutrition and Dietetics
- Demonstrate a breadth of nutrition and dietetic knowledge and application for specific Sodexo segment needs – such as the Education and Healthcare businesses.

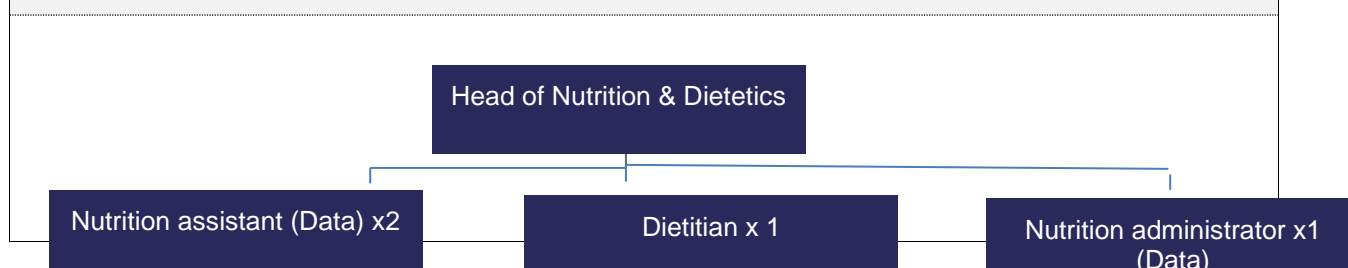
You will be required to support and actively contribute to the achievement for the UK strategy, with input to initiatives relating to the development of exciting food offers / service lines based on customer insights and regulatory requirements, as well as the simplification and standardisation of procurement on Nutrition/Allergen Data.

2. Dimensions – Point out the main figures / indicators to give some insight on the “volumes” managed by the position and/or the activity of the Department.

UK & ROI

Responsible for assisting the Head of nutrition and dietetics that supports the business

3. Organization chart – Indicate schematically the position of the job within the organization. It is sufficient to indicate one hierarchical level above (including possible functional boss) and, if applicable, one below the position. In the horizontal direction, the other jobs reporting to the same superior should be indicated.



4. Context and main issues – Describe the most difficult types of problems the jobholder has to face (internal or external to Sodexo) and/or the regulations, guidelines, practices that are to be adhered to.

- To keep up to date with current UK and EU regulations, best practice guidelines across the different consumer profiles
- To maintain and update nutrition publication and Nutrition/Allergen data used by Sodexo UK & Ireland

5. Main assignments – Indicate the main activities / duties to be conducted in the job.

- Liaising with external bodies to publicise Sodexo's approach to nutrition and diet.
- Working across all elements of Sodexo food services, ensuring that the advice you and the team provide related to nutrition and diet meets the defined needs of both our internal and external customer and is aligned with current government and best practice guidelines.
- Effectively communicating current guidelines and suggested approaches to the Service Offer Manager and Procurement to ensure that all parties understand the benefits to be gained from adhering to nutrition and dietetic guidelines for food products across a range of consumer profiles and external clients
- Providing training and development material/workshops as required
- Attending meetings and provide presentations on specific nutritional topics as required by the business
- Liaising with client representatives, supplier representatives or dietitians as required.
- Research the legislative requirements for Sodexo segment as assigned.
- Tailor local request for nutritional or dietary requirements
- Advise on relevant nutrition and dietetics issues; providing the in-house nutrition and dietetics expertise which includes reviewing and drawing on current research, publications and good practice.
- Ensure key stakeholders are correctly briefed on current nutrition and dietetics issues relevant to their areas of responsibility
- Take responsibility for the accuracy of published nutrition and dietetics data by working with Technical Services to monitor, update and improve data required in Sodexo's systems
- Prepare and deliver nutrition and dietetics training for chefs and to evaluate the effectiveness of such training utilising agreed KPIs
- Support the development, delivery and evaluation of exhibition and marketing material
- Demonstrate an understanding of the consumer requirements across the Sodexo business with regard to nutrition and diet
- Demonstrate awareness of key market drivers for nutrition and dietetics: critical in terms of healthy eating, reduced salt, obesity allergens and UK government nutritional requirements specific to the consumer profile/Public health and legislations

6. Accountabilities – Give the 3 to 5 key outputs of the position vis-à-vis the organization; they should focus on end results, not duties or activities.

- Strong communications and engagement: Advise and manage relevant nutrition and allergen queries as required by the business and by their consumers
- Responsibility and ownership: take ownership of own actions and adopt Sodexo's zero accident mindset.

- Training and compliance: Produce and maintain the integrity of nutrition publication, training material and nutrition/allergen data that is in line with industry best practice guidance, evidence based, UK and EU regulation/legislation.
- Subject Matter Expert: Provide highest standard of nutritional support/guidance as expected of a UK registered dietitian while taking ownership of continuous professional development

PROFILE

Required

- Team player with excellent communication and influencing skills
- Result orientated
- Ability in working in a multi-cultural and matrix environment
- Strong presentation skills both verbally and written
 - Graduate qualification in Nutrition & Dietetics
 - UK HPC Registered Dietician
 - Maintains evidence of continuing professional development
 - Excellent interpersonal and communication skills
 - Strong influencing skills to ensure the quality and standards of nutrition and dietetics are maintained throughout the business
 - Experience of training others successfully
 - Mobility: travel within UK as required to provide Head of Nutrition and Dietetics with “hands on” support
- Member of the BDA

Competencies

Client and Consumer satisfaction / Quality of services provided

- Seeks to introduce innovative ideas and solutions
- Challenges self and others to constantly excel in delivery to clients, customers and colleagues
- Recognises and rewards delivery of excellent client/customer service
- Seeks to build long term beneficial relationships at all levels
- Builds a network of contacts to further business interests
- Can make decisions under pressure and without full information being available
- Encourages ideas and feedback to inform new ways of doing things
- Considers the short and long term implications of decisions
- Finds creative solutions to overcome barriers and improve how things are done
- Actively demonstrates support beyond own unit/business area

Rigorous Management of Results

- Translates vision or long term strategy into SMART objectives with practical working plans
- Manages the expectations of others towards realistic outcomes and timeframes
- Balances resources to manage short term essentials whilst sustaining focus on long term objectives
- Translates strategy for business areas and sets direction for successful delivery of the strategy
- Optimises resources for execution of the strategy
- Makes a confident and constructive contribution in all situations and challenges others with humility when necessary
- Anticipates opportunities and risks and acts upon them
- Modifies own ideas/opinions as appropriate to arrive at the best possible solution or course of action
- Deals effectively with setbacks and takes positive action

Leadership and people management

- Provides a clear sense of direction to achieve the plan
- Regularly reviews successes and failures to continuously improve outputs for the benefit of the business

- Engages with individuals across multiple functions to deliver the strategy
- Recognises and celebrates success
- Identifies and draws on people's strengths to encourage learning and achieve best results
- Encourages and inspires on-going development of others
- Takes ownership for continuous personal development
- Confident in engaging people at all levels and when introducing new ways of doing business

Innovation and Change

- Influences others to embrace change and leads by example
- Seeks to dispel negative attitudes to change and resolves conflict quickly
- Drives and manages change effectively in a structured way
- Makes tough decisions and understands the impact of the decisions made
- Involves people and communicates throughout change
- Analyses both successes and failures to support improvement

Brand Notoriety

- Demonstrates behaviours that reflect the Sodexo brand
- Positively influences the perception of Sodexo
- Promotes the value of Sodexo services to clients and customers
- Promotes Sodexo initiatives, schemes and campaigns