

Job Description:

Senior Engineer (Electrical)

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| Function: | Professional Engineering Services |
| Job:  | Senior Engineer (Electrical) (Grade H2) |
| Position:  | Authorising Engineer (AE) / Subject matter Expert (SME) (Electrical) |
| Job holder: |  |
| Date (in job since): |  |
| Immediate manager (N+1 Job title and name): | John Denny - Deputy Head of Professional Engineering Services (Electrical) |
| Additional reporting line to: |  |
| Position location: | Home Based |
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| 1. Purpose of the Job – State concisely the aim of the job.  |
| * Support the effective delivery of Technical Services across UK&I and provide support to meet legislative and statutory regulations.
* Problem solve Technical Services within field of expertise.
* Act as a key strategic interface between the Sodexo Hard FM Platform and our internal operating segments and our external client portfolio; engaging with and representing functional accountabilities as a leader and subject matter expert.
* Ensure that the Authorising Engineer operates a suite of standards and related, processes, systems, procedures and tools which are current, fit for purpose and meet legislative, mandatory and contractual requirements across the UK&I.
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| 2. Dimensions – Point out the main figures / indicators to give some insight on the “volumes” managed by the position and/or the activity of the Department. |
| Revenue FY25: | €tbc | EBIT growth: | tbc | Growth type: | n/a | Outsourcing rate: | n/a | Region Workforce | tbc |
| EBIT margin: | tbc |
| Net income growth: | tbc | Outsourcing growth rate: | n/a | HR in Region  | tbc |
| Cash conversion: | tbc |
| Characteristics  | * Add point
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| 3. Organisation chart – Indicate schematically the position of the job within the organisation. It is sufficient to indicate one hierarchical level above (including possible functional boss) and, if applicable, one below the position. In the horizontal direction, the other jobs reporting to the same superior should be indicated. |
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| **4. Context and main issues** – Describe the most difficult types of problems the jobholder has to face (internal or external to Sodexo) and/or the regulations, guidelines, practices that are to be adhered to. |
| * Resolve technical risks and opportunities in field of expertise.
* Stakeholder engagement and cooperation.
* Influencing change without authority.
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| 5. Main assignments – Indicate the main activities / duties to be conducted in the job. |
| * Audit compliance of contracts in UK&I with statutory regulations, legislation and best practice in field of expertise.
* Communicate updates to statutory regulations, legislation and best practice with stakeholders in field of expertise.
* Build professional relationships with all stakeholders, delivering effective communication including technical advice within field of expertise, and contribution with formal or ad-hoc reporting as appropriate.
* Train, coach and assess others competency within field of expertise.
* Functional Line Management of individuals in segments for specific Safety/SME role.
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| 6. Accountabilities – Give the 3 to 5 key outputs of the position vis-à-vis the organization; they should focus on end results, not duties or activities. |
| * Point of contact to in field of expertise for engineering problems across the company.
* Provide advice to all stakeholders on areas within your field of expertise.
* Ensure activities within field of expertise are aligned with statutory regulation, legislation and engineering standards.
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| 7. Person Specification – Indicate the skills, knowledge and experience that the job holder should require to conduct the role effectively |
| * Chartered or Incorporated Engineer status
* NEBOSH or IOSH Level 3 qualified
* High level of technical knowledge in field of expertise
* Previous experience of carrying out Electrical Authorised Person (AP) duties
* Advanced experience of improving policies and procedures related to field of expertise.
* Ability to coach and mentor others.
* Good IT skills using Microsoft Office applications.
* Excellent written, verbal communication
* Engineering competence with NVQ level 5 or equivalent qualifications
* Requirement to hold DBS clearance and attain MOD Security Clearance up to and including DV. (MoD, MOJ, PSNI, BAE contracts)
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| 8. Competencies – Indicate which of the Sodexo core competencies and any professional competencies that the role requires |
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| Being resilient – Level 3 | Optimises work processes – Level 3 |
| Collaborates – Level 3 | * Courage – Level 3
* Qualified in an engineering qualification equivalent to NVQ level 5 or above
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| Ensures accountability – Level 4 |
| Communicates effectively – Level 4 | Registered as a Chartered or Incorporated Engineer with the Engineering Council. |
| Persuades – Level 4 |
| Decision quality – Level 3 |  |

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| 9. Management Approval – To be completed by document owner |
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| Version |  | Date |  |
| Document Owner |  |

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