

INFORMATION FOR PROSPECTIVE PCOs – June 2025



Start date of ITC Initial Training Course is Monday 2nd June 2025

Salary

Starting salary is **£30446.24** rising to **£31664.09 pa** after 1 year and successful probation and assessment.

At 2 years' service salary rises to **£32881.94**

At 3 years' service salary rises to **£34656.28**

After 4 years' service salary rises to **£36456.83**

These salary increases are out-with any annual increment which may be applied.

Additional benefits you can look forward to:

- Free meals whilst on-site
- Free parking
- Free on-site gym and subsidised gym memberships
- 28 days annual leave (inclusive of bank holidays)
- Free BUPA Healthcare
- Free Employee Assistance Programme – access to 24/7, 365 days support on a range of topics – work, relationships, legal, financial to name but a few
- Contributory Pension Scheme
- Cycle to Work Scheme
- Perks at work employee discounts across hundreds of high street shops for fashion, holidays, electronics, gaming supplies, cinema tickets and much more

Examples of some shifts are as follows: -

- Early – 6.30am to 1pm
- Backshift – 1pm to 9pm
- Main shift – 7am to 6pm
- All day shift – 7 am to 9pm
- Nightshift – 8.30pm to 7.30am
- Weekends – 7.30am to 6pm/or Backshift
- Public Holidays – inclusive in roster

Only shift which is blocked is nightshift – 7 days on and then a rest week for 7 days

Weekly hours

Average of 40 hours per week

5 days out of 7

Overtime is available on occasions.

Uniform is provided.

Re travel to work – by far the easiest way is by car unless very local. If travelling by public transport, it's important people check they can get here on time for shifts (as above)

Social media – we do look at social media so urge people to ensure appropriate content (particularly language and decency) and privacy settings as we don't want it to adversely affect employment.

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