



<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Awareness of NHS Estates HTMs and HBNs</li> <li>• Experience of working in a pressurised reactive environment</li> <li>• Broad experience in building / joinery services and procedures.</li> <li>• Knowledge of a variety of computer-based Building Management Systems i.e. CAFM</li> <li>• Experience of estate related audits and control procedures.</li> <li>• Practical and theoretical building structure and fabric knowledge</li> <li>• Experience in both Operational Estates activities in a large Acute NHS Organisation.</li> <li>• Experience of working for an NHS Trust with outsourced services through a Private Finance Initiative (PFI) Agreement.</li> <li>• Experience of Service Level Agreements</li> <li>• Previous experience working on breakdowns and PPM on complex structural and building components found in a hospital environment.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	<p>Application form, Interview, Presentation, References</p>
<p><b>Skills and Abilities</b></p> <ul style="list-style-type: none"> <li>• Ability to communicate effectively with a wide range of people and professionals at all levels in the organisation and externally.</li> <li>• Good communication skills both written and verbally</li> <li>• Ability to present information in clear and understandable format.</li> <li>• Ability to prioritise workload</li> <li>• Ability to work without supervision</li> <li>• Ability to carry out works across trades.</li> <li>• Well-developed problem-solving skills and a flexible approach to developing solutions.</li> <li>• To undertake best and safe practices under Health and Safety Guidelines</li> <li>• Maintaining continuous Professional Development by training.</li> <li>• IT literate.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>		<p>Application form, Interview, Presentation, References</p>

Knowledge and Requirements	Essential	Desirable	Method of Assessment
<ul style="list-style-type: none"> <li>• Engineering knowledge/ expertise in field. Post-qualification experience of working as a joiner.</li> <li>• Knowledge of a variety of computer-based Building Management Systems</li> <li>• Knowledge of estate management techniques</li> <li>• Familiarity with NHS estate plant and equipment.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<p>Application form, Interview, Presentation, References</p>
<p><b>Personal Attributes</b></p> <ul style="list-style-type: none"> <li>• Self-motivation and act on own initiative</li> <li>• Ability to build good working relationships.</li> <li>• Able to work with high degree of flexibility and adaptability.</li> <li>• A good team worker who can work effectively with clinical, managerial &amp; other colleagues</li> <li>• Honesty</li> <li>• Problem solving approach</li> <li>• Strong Character</li> <li>• Completer/ Finisher</li> <li>• Ability to prioritise</li> <li>• Ability to work under pressure and demanding environment to ensure deadlines are met.</li> <li>• Ability to interact at all levels</li> <li>• Patient and Understanding</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>		<p>Application form Interview</p>
<p><b>Values</b></p> <p><b>Patient first</b> – we put our patients and customers first. We aim to exceed their expectations every time to earn their trust and loyalty.</p> <p><b>Excellence</b> – we are dedicated to developing excellence. We strive to continuously improve the quality of care we give to our patients.</p>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>		<p>Interview</p>

<p><b>One team</b>– we aim to attract, excite, develop and retain exceptional people. We work as one team, delivering our best to our patients by supporting each other.</p>	•		
<p><b>Open</b> – we embrace innovation and learn from our mistakes. We measure everything we do and we openly share information.</p>	•		
<p><b>Leadership</b> – we believe in leadership at all levels. We demonstrate personal courage and role model the behaviour we expect from others.</p>	•		

**Post Holder’s name/s:** .....

**Post Holders’ Signature/s:** ..... **Date:** .....

**Manager’s Name:** .....

**Manager’s Signature:** ..... **Date:** .....