**Chef De Partie**

Job Description

Job Purpose

* To work in conjunction with the ward and kitchen to provide a high quality, helpful and courteous service to patients and staff to include the preparation, service and presentation of breakfast, lunch, dinner and hospitality.

Accountabilities or “what you have to do”

* To prepare, cook and present food for patients and staff breakfast, lunch and dinner following the agreed recipes and standards set by Sodexo and Client
* To follow all company and legal food hygiene regulations.
* To follow and comply with all health and safety regulations set by the company and legally required.
* To work in clean, tidy and efficient manner, and take control of the kitchen on alternate weekends, this includes the cleaning of crockery, kitchen utensils etc.
* Provide helpful and friendly and welcoming service and environment in staff restaurant at all times.
* To ensure all food goes out to patients at the agreed times.
* To accurately record all food wastage and report to manager
* Make sure that requests by patients or staff with special dietary requirements are provided for.
* Check dates on food and dispose of any out of date food.
* Fill in all cleaning and temperature records as required.
* Ad-hoc duties as and when required

\*  
**Key Performance Indicators (KPIs)** **or “What it will look like when you are doing the job well”**

* Good results on PSS on a monthly basis
* Increased revenue on staff restaurant
* Client satisfaction
* Safeguard audit report green
* Maintain 5 star food hygiene rating from EHO
* During the course of his/her duties the post holder may have access to private and confidential information which must not be divulged to any unauthorized person or relative at any time
* · Reduction in waste
* · Work area will be organised and functioning within all H&H regulations

**Contextual or other information**

* To follow directions given at all times for various possible jobs outside of the job description and to be available to assist as required.
* To report any broken equipment or damage to Supervisor or Catering Business Manager
* To report possible “Near Misses” to Supervisor or Catering Manager
* To communicate to all Nuffield / Sodexo Staff with professionalism at all times
* To notify Supervisor / Chef if leaving the department at any time

Signature:……………………………….

Date:………………………………………..