**on-site services**

FM Technician mech/plumbing

JoB description

|  |  |  |  |
| --- | --- | --- | --- |
| **P****osition Title** | FM technician Mechanical \_Plumbing  | **Department** | IFM |
| **Generic Job Title** | FM technician Mechanical \_Plumbing  | **Segment** | Corporate Services |
| **Team Band** | x | **Location** | Newbridge Kildare |
| **Reports to** | FM Working Supervisor  | **Unit name** | Production-Manufacturing facility  |

## ORGANISATION StRUCTURE

FM Working Supervisor

FM Technician Mech Plumbing

Head of Talent

**Job Purpose – FM Technician (Mechanical/Plumbing)**

We are seeking a Facilities Management (FM) Technician with a mechanical and/or plumbing background to join our team at the Newbridge production site. This role is responsible for the maintenance, repair, and servicing of FM assets within an integrated facilities management (IFM) environment, with a focus on mechanical systems, plumbing infrastructure, and building services.

The FM Technician ensures the safe, compliant, and efficient delivery of day-to-day technical hard services, supporting operational continuity and high service standards across the food manufacturing facility. The role reports to the FM Supervisor and contributes to asset reliability, site safety, and service excellence.

**Key Responsibilities FM Technician (Mechanical/Plumbing)**

Carry out Planned, Reactive, and Corrective maintenance tasks across mechanical and plumbing systems

Support inspections and compliance for HVAC, water systems, boilers, and life safety equipment

Use CAFM (Maximo) system to receive, update, and close work orders in line with SLA targets

Complete all required documentation including RAMS, permits, and service records

Respond to helpdesk requests and client queries professionally and promptly

Assist with minor installations, repairs, and modifications to mechanical and plumbing assets

Support site operations including event setups, deliveries, and furniture moves

Monitor site conditions and report faults, hazards, or near misses

Ensure all work is carried out in accordance with health & safety regulations and site protocols

Represent Sodexo professionally and maintain strong working relationships with clients and colleagues

**Key Performance Indicators**

Timely completion of planned and reactive maintenance tasks

Compliance with health & safety, hygiene, COSHH, and fire safety standards

Accurate documentation and use of CAFM systems

Positive feedback from clients and internal stakeholders

Minimal downtime and prompt fault resolution

Adherence to site procedures and professional conduct

Familiarity with handheld devices for logging audits and tasks

Experience supporting onboarding and training of FM staff

Ability to identify service improvements and cost-saving opportunities

Professional conduct and ability to represent the company positively

**Skills, Knowledge and Experience**

**Essential:**

Mechanical and/or plumbing background with experience in building services in Industrial – Manufacturing / Production Environment

Hands-on approach to maintenance and fault resolution

Familiarity with all HVAC, water systems, boilers, and life safety equipment

Understanding of food production facility standards and compliance requirements

Ability to prioritise tasks and manage time effectively

Clear written and verbal communication skills

Strong customer service and interpersonal abilities

Basic IT skills, including Microsoft Office and handheld devices

Self-motivated and able to work independently

Comfortable working in safety-focused environments

Full Irish driving licence

Professional attitude and reliability

**Desirable:**

Experience using CAFM systems (e.g. Maximo)

Previous work in statutory compliance or audit-driven environments

Previous Experience in an GMP environment

Background in food manufacturing or production

Familiarity with MAC (moves/adds/changes), deliveries, and event setups

Ability to identify service improvements and support cost-saving initiatives

**Acknowledgement**

I confirm I have read the full content of my job description and understand the requirements of this role:

Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return to sender with any associated documentation.