

**Job Description:**

**Food Sustainability Initiative Lead**

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| Function: | Food Services  |
| Position:  | Food Sustainability Initiative Lead  |
| Job holder: | New Role |
| Date (in job since): | New Role  |
| Immediate manager (N+1 Job title and name): | Director of Food Services  |
| Additional reporting line to: |  |
| Position location: | Flexible but easy travel to London/Salford  |
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| 1. Purpose of the Job – State concisely the aim of the job.  |
| * To support the food services team in delivering the food sustainability initiatives and embedding them for success in the future as standard ways of working.
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| 5. 2. Main assignments – Indicate the main activities / duties to be conducted in the job. |
| * Be the initiative lead on carbon scoring / measurement of recipes and menus.
* Be the initiative lead for the food waste program and support the business in the overall reduction of food waste.
* Support the food services team in embedding these sustainability initiatives as standard ways of working as opposed to individual initiatives so the medium to long term approach is more sustainable.
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| 2. 3. Context and main issues – Describe the most difficult types of problems the jobholder must face (internal or external to Sodexo) and/or the regulations, guidelines, practices that are to be adhered to. |
| * Carbon measurement of recipes and menus (and the provision of these measures to the consumer) is a new initiative and Sodexo is at the start of the journey so investing in developing these initiatives is key to setting the future direction.
* There is limited regulation presently and we expect over the next 2-5 years that there will be a regulatory direction on measurement and / or reporting.
* Working with the client facing operational teams, food services team, CSR Team and supplier management team will require an agile and authentic approach to impact and influence.
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| 4. Accountabilities – Give the 3 to 5 key outputs of the position vis-à-vis the organization; they should focus on end results, not duties or activities. |
| * Lead on developing of carbon scoring of recipes within the region and the imbedding of this within culinary team and working with the team in building the carbon reduction plan for food services.
* Develop menu/offer led reporting capabilities that provide structure and direction to the wider food services team.
* Lead on developing the food waste initiative across the region to support the regional waste reduction and usage targets.
* Champion sustainability within the food services team, providing support to embed the capability within teams as this function is developed.
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| 2. 5. Dimensions – Point out the main figures / indicators to give some insight on the “volumes” managed by the position and/or the activity of the Department. |
| * Support the management of carbon measurement of recipes, ~ 5K recipes in the business and lead the initiative to develop the capability of team to reduce scope 3 emissions through menu design.
* Support the business in the delivery of waste reduction through effective menu design and standard operating processes across ~400 locations using the standardized initiative.
* Work across the food services team ~60 people in developing capability and understanding of the role of sustainability in food and menu design.
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| 6. Job profile – Describe the qualifications (Education & experience), competencies and skills needed to succeed in the position. |
| * Passionate about sustainability and making a difference through leading initiatives.
* Ability to support and develop a wider team to create capability to deliver food led sustainability initiatives.
* Ability to use and present data to support the initiative and create reports for the wider food services team highlighting opportunities and risks.
* An understanding of the operational delivery of our food services
* Proven ability to have impact and influence across varying levels of stakeholders.
* Understanding of industry trends, regulatory/policy direction and competitive landscape
* An ability to present professionally up to board level.
* Ideally degree educated.
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| 2. 7. Organization chart – Indicate schematically the position of the job within the organization. It is sufficient to indicate one hierarchical level above (including possible functional boss) and, if applicable, one below the position. In the horizontal direction, the other jobs reporting to the same superior should be indicated. |
| The role will report to the Director of Food Services but will not be a head of department. |

Received:

Date:       Date:

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Job holder Immediate Manager