Job Description: Business Improvement Lead

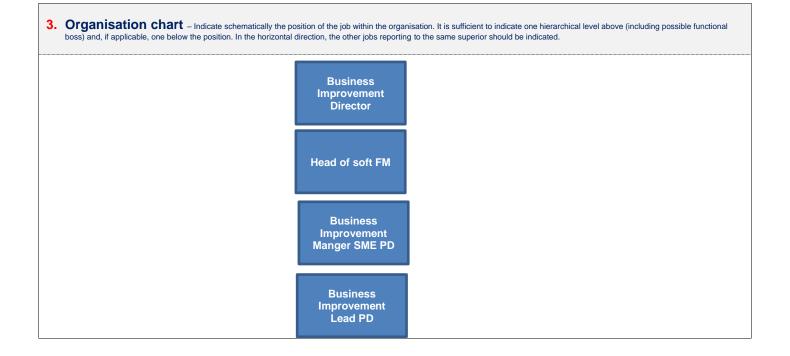


Function:	Business Improvement
Job:	Business Improvement Lead (PD)
Position:	
Job holder:	
Date (in job since):	
Immediate manager (N+1 Job title and name):	Business Improvement Manager (PD)
Additional reporting line to:	N/A
Position location:	Home based with nationwide travel

1. Purpose of the Job – State concisely the aim of the job.

 Provide nationwide expertise and insight into the Healthcare segment with the objective of improving our operations at all levels

Revenue €tbc FY13:	EBIT growth:	tbc	Growth type:	n/a	Outsourcing rate:	n/a	Region Workforce	tbc
	EBIT margin:	tbc						
	Net income growth:	tbc			Outsourcing growth rate:	n/a	HR in Region	tbc
	Cash conversion:	tbc						



5. Main assignments – Indicate the main activities / duties to be conducted in the job.

You will work closely with, and support segment operations in the following areas:

- Support/lead regional and global projects.
- On a nationwide basis drive efficiencies by implementing new ways of working.
- Work closely with the teams to ensure labour/equipment/facilities are fully optimised.
- To be part of an audit team to review performance and compliance to company and segment standards.
- As required to work with and on site to support operations.
- As required to support mobilization of new contracts.
- To support benchmarking and monitoring projects in and out of segment.
- To drive improvement in segment with a focus on labour but have the ability to review other services.
- Support segment bids to produce high quality tender response documentation working with strict timelines.
- Manage own continued professional development identifying any areas for own development.
- Undertake any other reasonable requests from your Line Manager.
- This job description is not intended to be exhaustive and will be amended considering the changing needs
 of the service.

6. Accountabilities – Give the 3 to 5 key outputs of the position vis-à-vis the organization; they should focus on end results, not duties or activities.

- To work with the health and care segment to create a culture of continuous improvement and drive efficiencies.
- Be the lead person for all PD systems and related queries.

7. Person Specification – Indicate the skills, knowledge, and experience that the job holder should require to conduct the role effectively

Essential

- You will have worked in PD services and be capable of providing full support to operations.
- At least 3 years in operational Management within the NHS or other public sector environment.
- Must be IT literate with the ability to analyse data.

Desirable

- Be capable of providing fully costed service solutions on a tender-by-tender basis, from end to end (labour, consumables, equipment, and other direct costs).
- A recognised training qualification
- Be able to create business cases and influence decision making.

 Growth, Client & Customer Satisfaction / Quality of Services provided 	\checkmark
Innovation and Change	\checkmark
Brand Notoriety	\checkmark
Commercial Awareness	\checkmark
Business Consulting	\checkmark
Learning & Development	✓

9. Management Approval – To be completed by document owner					
Version	1.1	Date	7.5.24		
Document Owner					

10. Employee Acceptance				
Signed:		Date		
Name:				